

Rules & Regulations Fleet Europe Award 2023 Categories for International Fleet and Mobility Managers

Art 1 - Organisation

The Fleet Europe Awards are organised by Nexus Communication (the organiser), publishing company of media platforms Fleet Europe www.fleeteurope.com and Global Fleet www.globalfleet.com. Nexus Communication is established in Belgium (Rue de l'Antin 149, 4000 Liege) with VAT: BE 0841.998.206.

Art 2 - Description of the Fleet Europe Awards 2023

The Fleet Europe Awards, organised by Fleet Europe, recognise the professional achievements of managers/executives with an international responsibility in vehicle fleet and/or mobility management.

With the organisation of the Fleet Europe Awards, Fleet Europe showcases the international fleet and mobility management profession by recognising and rewarding a person, a team, or a company for their applied vehicle fleet/mobility management strategy.

The Fleet Europe Awards 2023 and its process is built on the following pillars: Quality – Objectivity – Sharing best practices – Role model – Innovation.

The ceremony of the Fleet Europe Awards 2023 will take place on 23 November 2023 in Lisbon.

Awards 2023 Categories for fleet managers:

1. European Fleet and Mobility Manager of the Year 2023

The European Fleet and Mobility Manager of the Year winner is the person or the team that has a responsibility over the vehicle fleet programme of a multinational in Europe and has shown excellence in the deployment of a programme that combines the strengths of procurement efficiency and supplier management, with the optimisation of vehicle emissions and safety and the attention for new mobility solutions, respecting the overall business strategy of the company.

2. European Fleet Procurement Manager of the Year 2023

The European Fleet Procurement Manager of the Year Award rewards the person or the team within a multinational company that has a decision taking power on the vehicle fleet programme in Europe and can demonstrate a substantial contribution to the company's vehicle fleet strategy execution in terms of policy set-up and harmonisation, process efficiencies, supplier selection, and cost optimisation, respecting the company's overall strategy and business goals.

3. European Green Fleet Manager of the Year 2023

The European Green Fleet Manager of the Year Award celebrates the person or team within a multinational company that has a direct influence on the vehicle fleet programme of a

multinational in Europe and can show over a dedicated period of time an improvement related to the emission strategy of the vehicle fleet with the focus on vehicle and powertrain selection, fuel efficiency optimisation and innovation in eco-friendliness, respecting both the company's overall strategy and its environmental objectives.

4. European Connected Fleets Manager of the Year 2023

This award category rewards the most outstanding project of a corporate fleet customer in Europe in the field of vehicle fleet connectivity. The project fits into the overall strategy of the company and contributes to the reduction of incidents and accidents, and/or increasing optimised driver behaviour, fuel efficiency and sustainability, and fleet utilisation and productivity.

5. Global Fleet Manager of the Year 2023

The Global Fleet Manager of the Year Award recognises the person or team within a multinational company that has a direct influence on the vehicle fleet and mobility programme of his company in at least two continents across the globe. The Award takes into account the degree of fleet management internationalisation, the level of global procurement efficiency, the international harmonisation of processes and supplier management, respecting regional expectations around Safety, Green and Mobility and stakeholder and employee satisfaction, with as result an optimisation of cost-efficiency.

6. European Smart Mobility Manager of the Year 2023

The European Smart Mobility Manager of the Year Award rewards the person or team that has a direct influence on the employee mobility programme of a multinational in Europe and has developed a vision and strategy that goes beyond the vehicle fleet programme, with the offering of alternative and innovative mobility modes. The result is a programme that leads to a more efficient and sustainable mobility for all employees, that contributes to the wellbeing of the workforce.

Art 3 - Eligibility

- Each person or team of a company in a multinational environment (having activities and subsidiaries in at least 3 countries in Europe) and involved in the decision making and the management of the vehicle fleet and/or employee mobility in an international environment (at least 3 countries in Europe) is eligible.
- A fleet size of at least 500 vehicles is required.
- Candidates can choose to enter one or several Award categories. Based on their profile and dossier, the jury of the Fleet Europe Awards 2023 has the right to reward the candidate in another category of this year's Fleet Europe Awards.
- The Fleet Europe Awards 2023 are open to private companies only (all public administrations and institutions, NGOs and non-profit organisations are excluded as the nature of the companies are too different to compare)
- Laureates (1st prize) of the previous edition may not apply for awards in the same category.

- Product or service suppliers whose core business it is to sell to vehicle fleet managers are excluded from applying to the aforementioned Award categories.
- The candidacy concerns a person or a team. In case of a candidacy entered by a team, the jury requests to mandate at least one and the same representative during the entire process of the Fleet Europe Awards 2023.
- All communication during the Fleet Europe Awards 2023 is in English. Participants must provide all required information in English.
- By entering the Fleet Europe Awards 2023, candidates accept the Fleet Europe Awards 2023 Rules and Regulations and the selection process (for deadlines, refer to Art 6 – Registration):
 - Complete the application form and the official Fleet Europe Awards 2023 questionnaire.
 - Respect a pre-selection phase, based on defined and communicated criteria, in which the jury appoints the finalists.
 - When appointed finalist of the Fleet Europe Awards 2023, to present and defend the fleet management project (with a presentation) during a virtual meeting with the jury during the month of October 2023.
 - The candidates agree to attend the official Fleet Europe Awards 2023 ceremony on 23 November 2023 in Lisbon, which will reveal the winners of the Fleet Europe Awards 2023.
- Registrations in all categories are free of charge.
- The costs related to travel and accommodation to participate in the Fleet Europe Award 2023 ceremony is at the charge of the candidate.

Art 4 - Jury

- The jury of the Fleet Europe Awards 2023 consists of international fleet and mobility managers, industry suppliers and experts, and members of the Fleet Europe editorial team. Jury members are invited and appointed by Fleet Europe on an annual basis.
- The members of the jury commit to making themselves available on request as needed. By accepting their role as members of the jury they do commit to participate in all jury meetings in presence of candidates. Delegation is not permitted.
- Jury members shall never belong to the same group of companies as any of the candidates. If such situation might occur, the jury member will withdraw.
- The decisions of the jury are final.
- No external explanation or justification will be given concerning the rules of the competition, the organisation of the election or the deliberations of the jury.
- The jury works with a President who is appointed by the organiser. The presidency is linked to the person not to the company he or she represents. Guillaume de Subercasaux, Schindler and Global Fleet Manager of the Year in 2022, is the President of the Jury for the Fleet Europe Awards 2023 for fleet and mobility managers. The responsibilities of the President of the jury entail:
 - Ambassadorship of the Fleet Europe Awards. The President of the Jury will maintain a neutral attitude and will refrain from a commercial approach to the proceedings.
 - Presiding over the Jury according to the rules established for the Fleet Europe Awards by Nexus Communication. He will ensure that the rules are respected and enforced during the preparatory phase, the interview sessions, and the deliberation process.
 - Actively formulating proposals to the organiser to improve the quality of the process, the prizes, and the candidates' profiles.

- The jury President is assisted by the organiser for the following tasks:
 - ✓ Plans and coordinates the jury members meetings
 - ✓ Assures the jury members are actively involved in the process, the search for candidates, the evaluation process and promotion of the Fleet Europe Awards 2023
 - ✓ Communicates on the actions and decisions taken, and the initiatives to take
 - ✓ Assures a follow up of the candidates and nominees
 - ✓ Explains during the Fleet Europe Award 2023 ceremony the process and highlights related to this year's Fleet Europe Awards process, the candidates and nominees.

Art 5 - Confidentiality

- All of the jury members are subject to the rules of ethics. They commit to no disclose any information concerning candidates, dossiers or results of the election.
- The jury members will keep all information provided by the candidates confidential and are bound by a Non-Disclosure Agreement.
- The jury members will not use the information received as a sales opportunity.
- Contestants in the Fleet Europe Awards 2023 give their agreement to Nexus Communication to use the information of their registration form as announcement of the Fleet Europe Awards 2023 in the Fleet Europe magazine and on the website www.fleeteurope.com. Participants give their agreement to appear with their name, photo and information provided within the framework of the competition.
- Winners of the Fleet Europe Awards give permission to Fleet Europe to explain their case study and fleet management approach to the Fleet Europe community in various publications after the Fleet Europe Awards 2023 ceremony.

Art 6 – Registration

- Candidates to the Fleet Europe Awards 2023 must apply before September 4 by using the application form available on summit.fleeteurope.com
- The candidates are informed by the organiser – on behalf of the President of the Fleet Europe Awards jury - about the validity of their candidacy upon application and the necessary next steps.
- The organiser – on behalf of the President of the Fleet Europe Awards jury - sends the official Fleet Europe Awards questionnaire and all related documents for the constitution of the dossier to the respective candidate.
- The complete candidacy dossier must be entered by 11 September 2023 before 10am CEST. It must be emailed or sent to:

FLEET EUROPE AWARDS 2023 COMPETITION

Benedicte Crauwels, bcrauwels@nexuscommunication.be

Fleet Europe - Nexus Communication

Rue de l'antoin 14, 4000 Liege, Belgium

A candidate or third party can also recommend other candidates who could be included in the Fleet Europe Awards 2023. The nominations can be sent to

FLEET EUROPE AWARDS 2023 NOMINATIONS

Benedicte Crauwels, bcrauwels@nexuscommunication.be
Fleet Europe - Nexus Communication
Rue de l'antin 14, 4000 Liege, Belgium

Should potential candidates have any question about their candidacy or about the competition, more information can be obtained from the organiser of the Fleet Europe Awards 2023. www.fleeteurope.com

Art 7 - Assessments

During the assessment of the dossiers, the jury will examine, among others, the following elements:

Global Fleet Manager of the Year 2023

- International fleet management strategy and objectives
- Selection and evaluation of partners/suppliers
- Knowledge and control of the TCO
- KPIs and fleet management results
- Fleet cost analysis / tools for fleet management and reporting
- Strategy towards Corporate Social Responsibility / Sustainable Fleet Management & Safety Management
- Mandate with personal contribution and/or achievements in the international fleet management project
- Future vision

European Fleet and Mobility Manager of the Year 2023

- International fleet management strategy and objectives
- Car policy harmonisation
- Selection and evaluation of partners/suppliers
- Knowledge and control of the TCO
- KPIs and fleet management results
- Strategy towards an eco-friendly, safe and cost-efficient vehicle fleet
- Mobility management initiatives
- Stakeholder satisfaction and personal contribution

European Fleet Procurement Manager of the Year Award 2023

- International vehicle fleet strategy and objectives
- How procurement strategy fits into overall strategy
- Evolution regarding vehicle fleet spend optimisation
- Cost-efficiency strategy
- Supplier strategy optimisation
- Tangible results in fleet procurement
- Personal contribution

European Green Fleet Manager of the Year Award 2023

- International vehicle fleet strategy
- How the vehicle emission strategy fits into the vehicle fleet strategy
- Vision and practices related to powertrain selection and fuel-efficiency
- Road map regarding the implementation of an environmental-friendly vehicle fleet
- Innovation in eco-friendly fleet initiatives
- Tangible results
- Future steps

European Connected Fleets Manager of the Year Award 2023

- Vehicle fleet strategy
- Key elements of the connectivity project: scope, goals, road map, and initiatives taken
- Level of innovation
- Tangible results and impact of connectivity programme on vehicle fleet and driver performance
- Vision and future steps regarding fleet technology and connectivity

European Smart Mobility Manager of the Year 2023

- International vehicle fleet strategy
- Mobility strategy of the company and the way this is linked to the vehicle fleet strategy
- Employee Mobility project: scope, goals, road map and initiatives taken
- Extent to which the implementation of the Mobility project contributes to a more efficient and cost-effective employee management
- Tangible results linked to the Mobility project
- Future steps in Alternative Mobility strategy

Art 8 - Process and timing

- Contestants apply by 4 September 2023, by using the official Application Form. The organiser – on behalf of the Jury President - confirms the validity of the application to the candidates.
- Contestants send their complete dossier based on the official Fleet Europe Awards 2023 questionnaire to Bénédicte Crauwels, (bcrauwels@nexuscommunication.be) by 11 September 2023, 4pm CET.
- Based on the received questionnaires, the jury will organise a pre-selection to decide on the finalists of the Fleet Europe Awards 2023. This pre-selection will be organised using the Assessment criteria (Art. 7) to decide on who enters the final round.
- Final contestants are invited to present and defend their candidacy dossier (1 hour per candidate) during a virtual jury meeting that will take place on 17 and 18 October 2023. The finalists will be briefed beforehand about the exact date and time slot.
 - 1st part: presentation of fleet management project by candidate
 - 2nd part: interview by the jury (Q/A session)
 - The exact timing and place of the jury meeting is confirmed to each candidate by October 3, 2023.
- All final contestants are invited to the Fleet Europe Awards 2023 ceremony on 23 November 2023 in Lisbon.

Art 9 – Awards election and Fleet Europe Awards Ceremony

- The best projects - 1 winner is rewarded in each category of the Fleet Europe Awards 2023 for international fleet and mobility managers. The jury also reserves the right to award a runner-up prize depending on the quality of the projects.
- The voting process will be based on guidelines defined by the organiser that reflect the aforementioned assessment criteria (see Art 7 – Assessments).
- The results are announced on 23 November 2023, during the ceremony organised by Fleet Europe.
- The organiser asks all nominees to be present at this event. If there is any reason why a nominee cannot attend, a colleague or other nominated person should be delegated to receive the prize on behalf of the nominee.

Art 10 - Acceptance of rules

- Entering the Fleet Europe Awards 2023 entails acceptance of its rules and regulations and the decisions of the judges.
- Any attempt at fraud or corruption will be punished by expulsion from the competition.
- Printing or typing or spelling errors will not give rise to any obligation whatsoever on the part of Nexus Communication.
- Contestants in the Fleet Europe Awards 2023 give their agreement to Nexus Communication to use the information of their registration form as announcement of the Awards in the magazine and on the website www.fleeteurope.com. Participants give their agreement to appear with name, photo and information provided within the framework of the competition.
- By their participation in the Fleet Europe Awards 2023, the authors (contestants) undertake to guarantee the organisers against any claims that might be made against them.
- The organisers may not be held responsible in cases of dispute or litigation.
- The decisions of the judges are not susceptible to appeals at any stage of the contest.